



Teeswide Safeguarding Adults Board

Meeting Date: Wednesday 6 September 2017
Time: 1.30pm – 4pm
Venue: Stockton Sixth Form College

Minutes

Attendees

Name	Role	Representing
Helen Barker	Detective Chief Inspector	Cleveland Police
Ann Baxter	Independent Chair	TSAB
Cllr Jim Beall	Deputy Leader and Adult Social Care & Health	Stockton-on-Tees Borough Council
Daniel Briggs	Trading Standards	Hartlepool Borough Council
Sarah Bowman-Abouna	Interim Director of Public Health	Stockton-on-Tees Borough Council
Chris Brown (Part)	Deputy Director of Quality Assurance	NHS England
Jean Golightly	Director of Nursing	Hartlepool & Stockton CCG and South Tees CCG
Lorraine Garbutt	Business Manager	TSAB Business Unit
Liz Hanley	Assistant Director Adult Social Care	Stockton-on-Tees Borough Council
Stuart Harper-Reynolds	Named Nurse (Adult Safeguarding)	North Tees and Hartlepool NHS Foundation Trust
Jill Harrison	Director of Adult Services	Hartlepool Borough Council
Wendy Harrison (Part)	Co-ordinator	Healthwatch Hartlepool
Deborah Holmes	Trading Standards	Redcar & Cleveland Borough Council
Tanvir Hussain	Trading Standards	Stockton-on-Tees Borough Council
Angela Legg	Data Analysis and Performance Monitoring Officer	TSAB Business Unit
Gina McBride (Minutes)	Admin and Information Officer	TSAB Business Unit
Jim McCluskey	Trading Standards	Middlesbrough Borough Council
Elizabeth Moody	Director of Nursing and Governance	Tees Esk & Wear Valleys NHS Foundation Trust
Paul Noddings	Policy Manager	Thirteen Housing Group
Patrick Rice	Interim Director Adult Care & Health	Redcar & Cleveland Borough Council
Steve Rose	Chief Executive	Catalyst
Mike Sharman	Team Manager	Middlesbrough Borough Council
Zoe Sherry	Volunteer and Mental Health Lead	Healthwatch Hartlepool
Helen Smithies	Assistant Director of Nursing Safeguarding	South Tees Hospitals NHS Foundation Trust
Cllr Steve Thomas	Lead Member	Hartlepool Borough Council
Dave Turton	Head of Community Safety	Cleveland Fire Brigade
Sarah Wilson	Head of Safer Prisons & Equality	HMP Holme House Prison
Victoria Wilson	Head of Service – Adult Care	Redcar & Cleveland Borough Council

Apologies		
Name	Role	Representing
Katherine Acheson	Compliance Inspector	Care Quality Commission
Jane Bell	Administration Officer	TSAB Business Unit
Rhona Bollands	Assistant Director: Safeguarding and LAC	Stockton-on-Tees Borough Council
Alison Chilton	Inspection Manager	Care Quality Commission
Mandy Cockfield	Service Manager	Redcar & Cleveland Borough Council
Martin Crow	Project Officer	TSAB Business Unit
Judith Gray	Volunteer Lead for Adult Learning Disabilities	Healthwatch Hartlepool
Judith Hedgley	Trading Standards	Middlesbrough Borough Council
Natasha Judge	South Tees Healthwatch Manager	Middlesbrough, Redcar & Cleveland
Christine McManus*	Safeguarding Lead	North East Ambulance Service
Mel Newton	Senior Lecturer in Nursing from the School of Health and Social Care	Teesside University
Jean Pegg	Inspection Manager	Care Quality Commission
Barbara Potter	Deputy Lead Nurse Head of Quality and Adult Safeguarding	Hartlepool & Stockton CCG and South Tees CCG
Lindsey Robertson	Director of Nursing, Patient Safety & Quality	North Tees & Hartlepool NHS Foundation Trust
Sally Robinson	Director of Children and Adults Services	Hartlepool Borough Council
Anne-Marie Salwey	Detective Superintendent – Head of Specialist Crime	Cleveland Police
Erik Scollay	Director of Adult Social Care	Middlesbrough Borough Council
Jo Tate	Health & Social Care Lead	HMP Holme House Prison
Christine Wharton	Inspection Manager	CQC
Ann Workman	Director of Adults and Health	Stockton-on-Tees Borough Council

*attends for specific agenda items only

Absent		
Name	Role	Representing
Julie Allan	Head of Cleveland Area	National Probation Service
John Graham	Director of Operations	Durham Tees Valley Community Rehabilitation Company Limited
Cllr Julia Rostron	Lead Member	Middlesbrough Borough Council
Cllr Dave Walsh	Lead Member	Redcar & Cleveland Borough Council

Copies: Peter Bell; Susan Cawley; Jackie Gibson; Emily Gill; Suzanne Glass; Lorna Harrison; Colin Holt; Jas Lang; Pat McQuillan; Suzanne Metcalfe; Pamela O'Connor; Judith Oliver; Laura Poppleton; Angela Pringle; Mike Shaman; Rachael Surtees; Lyndsay Waddington; Anne Warlow

Agenda Item 1	Introductions and Apologies	Presenter: Chair	
Discussion	Introductions were made and new members welcomed.		
	Steve Rose (SR) informed that he is the Tees representative for the Voluntary Sector.		
Agenda Item 2	Minutes from the meeting held on 28/06/17	Presenter: Chair	
Discussion	A few minor amendments were suggested. Following these changes, the minutes were agreed as a true and accurate record.		
Action Points	Action Owner	Deadline	
1. Minutes to be amended and uploaded to TSAB website	GMC	20/09/17	

Agenda Item 3	Matters Arising	Presenter: All	
Discussion	<p>Funding for Pharmacy Support At the previous meeting a query was raised around funding for pharmacy support in care homes.</p> <p>Jean Golightly (JG) clarified that funding for pharmacy support in Stockton and Hartlepool is within their Service Level Agreements. The North of England Commissioning Support (NECS) service also pays for additional support to nursing homes that may be subject to the Serious Concerns Protocol. All homes are reviewed via a self-assessment pharmacy audit and further support may be offered if deemed necessary.</p> <p>The Better Care Fund (BCF) is additional monies shared between Clinical Commissioning Groups (CCG) and each of the Local Authorities (LA). Hartlepool Borough Council (HBC) made a decision based on the fragility of the nursing home market to spend this money on augmented pharmacy support for nursing homes. Stockton-on-Tees Borough Council (SBC) Commissioning Managers have chosen to spend the BCF in other areas. If priorities for the LAs change they would need to submit a business case to the CCG.</p> <p>Jill Harrison (JH) noted that pharmacy support is also needed in domiciliary care, not just in care homes. CQC have acknowledged the benefits of enhanced support which reduces safeguarding concerns and medication errors. Liz Hanley (LH) felt that the CCG should recognise the benefits of ongoing pharmacy support and proactively invest in it. SBC's priorities will be picked up with JG in a separate meeting.</p> <p>Crisis Care Concordat (CCC) An update was circulated to members for information. JG clarified that South Tees CCG is leading on the Crisis Care Concordat work.</p> <p>SR highlighted that the voluntary sector was not present at the CCC meeting on 4 August and reiterated the importance of their involvement. Steve Rose (SR) advised that there is a Crisis Café set up in Stockton which is working well and they are looking to open more.</p> <p>Named Professionals Identifying Cause of Injuries This matter was discussed at the regional safeguarding meeting. LH is waiting for the relevant NHS England contact details from JG in order to make further enquiries. Once the Intercollegiate Document is published this may also provide further clarification.</p>		
Action Points	Action Owner	Deadline	
1. JG and LH to meet to discuss SBC pharmacy support	JG / LH	13/12/17	
2. JG to ensure that the voluntary sector are included within the CCC work	JG	18/10/17	
3. JG to provide LH with relevant contact details	JG	18/10/17	
Agenda Item 4	Update from the Sub-Groups	Presenter: Sub-Group Chairs	
Discussion	<p>Safeguarding Adults Review (SAR) <i>Due to the confidential nature of this section, the content has been removed.</i></p> <ul style="list-style-type: none"> • SAR Notification Guidance HS and Lorraine Garbutt (LG) are developing some guidance to assist with decision making in relation to SAR notifications. The guidance document will be brought to the TSAB for approval. 		

Communication & Engagement (CE)

The next CE meeting takes place on 11 September.

- **Stakeholder Events**

Three Stakeholder events are planned across Tees over the coming months, the first event will be held in Stockton on 2 October; the Hartlepool event will be in February and the South Tees event in March 2018. The purpose of these events is to raise awareness of safeguarding, primarily with non-regulated agencies, and to promote and improve partnership working.

- **Regional Awareness Campaign**

LH advised that this will be a smaller campaign than originally anticipated, with a number of LAs from the South of the region interested in taking the campaign forward.

- **National Awareness Campaign**

AB wrote to Lyn Romeo (LR) to ask if there will be any national campaigns but has not yet received a reply. LH and Cllr Jim Beall (JB) advised that LR is visiting Stockton in October and agreed to follow this up.

Learning Training and Development (LTD)

The last meeting was held on 20 July. Discussions took place around the training budget and the most cost effective way to deliver the training plan.

- **Safeguarding Adults Training for Managers of Services**

The group has secured an alternative facilitator for this training. The first course will take place on 23rd and 24th October. LG acknowledged that the vast majority of applicants for this course are from care home providers and that further work is required to promote this training across a wider audience.

- **Conference**

The Board held a Domestic Abuse Conference in May this year. As part of the follow up work, the Business Unit circulated a survey to collate feedback and also to establish a topic for the next conference. Feedback suggested that complex lifestyles and prevention were the two favoured topics. It was decided that complex lifestyles would be the topic of the next conference with the opportunity to include other elements such as Mental Capacity, Making Safeguarding Personal and Prevention.

The Business Unit are proposing that the conference takes place in May 2018 but is funded from this financial year.

- **Virtual College**

Conversations are ongoing between TSAB, the Tees LSCBs and Virtual College to negotiate a joint contract to provide all e-learning through one portal. Virtual College have provided a revised offer; this will be picked up with the LSCB Business Managers.

Performance Audit & Quality (PAQ)

The last meeting was held on 14 August.

- **Domestic Abuse Audit Report**

The operational leads from each LA submitted an anonymised Domestic Abuse case for audit. The group felt that this was a useful exercise, they gained further insight into how other LAs work and it was a good opportunity to share best practice.

The findings were based on what is done well and what could be improved. A number of recommendations are also included within the report.

One of the recommendations within the report was for the Board to consider developing a safeguarding leaflet for service users illustrating the safeguarding process. Lorraine Garbutt (LG) reminded members that there is an overarching TSAB leaflet which outlines the different forms of abuse and how to report a concern. It was previously agreed at the Communication and Engagement Sub-Group that each LA would develop their own materials in relation to their safeguarding arrangements. Members agreed to retain the overarching leaflet.

Stuart Harper-Reynolds (SHR) reminded that capacity is assumed unless an assessment proves otherwise.

- **Sharing Identifiable Data for Audits**

When conducting the audits, members sometimes found it difficult to understand the context as the cases were anonymised. The Information Sharing Agreement allows for some flexibility and should make the process easier for the next audit.

- **Medication Audit Action Plan**

The action plan has been considered by the PAQ Sub-Group prior to bringing to the Board meeting for agreement.

Members discussed the action relating to provision of guidance around medication errors and there was some debate around the volume of concerns that would go to the Local Authority if every medication error was reported. TEWV advised that they have robust systems in place to routinely monitor medication errors. The purpose of the guidance document is to hopefully address some of these issues and ensure that the correct incidents are being referred to safeguarding.

The Board agreed the action plan in principle pending some discussions taking place within the CCG regarding the wording of one of the actions.

LG reiterated that a lot of work has been done since the audit was carried out a year ago and feedback has been given to the relevant agencies; in particular ensuring that commissioning contracts are up to date and in line with the Care Act.

- **Data Request**

A data request was submitted to the LAs to assist with delivery of the Strategic Plan. Following a meeting with the Performance Leads a template has been agreed and the deadline to receive the data for 2016/17 is 29 September 2017.

Policy, Procedure and Practice (PPP)

The next meeting will take place on 18 September 2017.

- **Self-Neglect Guidance / ECINS**

The Self-Neglect Guidance has been developed: the draft guidance will be discussed at the PPP Sub-Group with the aim of a final draft coming to the Board for approval in October. There is a general consensus from the Self-Neglect Task & Finish Group to incorporate the use of ECINS into the guidance (ECINS is a multi-agency case management system) as a way of sharing information. However, a number of partners have not signed up to use ECINS; this element may need further consideration.

Action Points	Action Owner	Deadline
1. SAR Notification Guidance tool to be discussed at TSAB	HS	13/12/17

2. Business Unit to forward LR letter to LH and JB	GMc	29/09/17
3. Medication Audit action plan to be implemented	PAQ	31/03/18
4. Medication guidance to be brought to the Board for agreement	ES	31/03/18
5. Self-Neglect guidance to be presented at the next TSAB meeting	AW	18/10/17

Agenda Item 5	Hartlepool Healthwatch and Hartlepool Deaf Centre Report	Presenter: Wendy Harrison
Discussion	<p>Wendy Harrison (WH) provided an overview of the report and examples of the experiences of some deaf people whilst in hospital or when visiting a GP. The report highlights a number of recommendations and WH would like to meet with NHS leads to drive these forward.</p> <p>AB requested that all agencies review the recommendations within their own organisations and determine where improvements can be made.</p>	

Agenda Item 6	TSAB Performance Reports	Presenter: Angela Legg
Discussion	<p>End of Year 2016/17 Performance Report</p> <p>Angela Legg (AL) summarised the key points from the End of Year Performance Report:</p> <ul style="list-style-type: none"> • Generally the number of concerns reported are increasing • The number of Section 42 enquiries remain stable • 18% of concerns are raised by the Trusts • RCBC report a decreasing number of concerns and attribute this to the preventative work within care homes • Two LAs record sub-categories under physical abuse and are able to report on the number of incidents between residents in care homes and the number of medication errors: it is anticipated that all LAs will report with this level of detail during 2017/18 • The volume of reporting against Domestic Abuse is increasing within Cleveland Police and the number of Protecting Vulnerable People referrals has also increased. AL explained that although reporting had increased the number of investigations has decreased. It is believed that this may be due to unnecessary referrals being made. The police have now implemented referral criteria which are used as a guide to assist with this issue • From the Trust's perspective, one key theme is around discharges, more detailed analysis will be done around this area • Over 85% of Cleveland Fire Brigade employees have completed the safeguarding adults e-learning training. <p>It was noted that reporting of the new categories of abuse continues to be low and that this could be interpreted in different ways. This could be because this type of abuse is minimal, not reported or people are not fully aware of these types of abuse. SHR commented that the new abuse categories also have added complexity when referring to safeguarding as mental capacity is a challenging factor within self-neglect, domestic abuse and modern slavery.</p> <p>AL advised that going forward the PAQ Sub-Group will be looking at Making Safeguarding Personal (MSP) to establish the best way to record this and capture meaningful data.</p> <p>Paul Noddings (PN) proposed that Thirteen Group contributes to the performance reports in future.</p> <p>Quarter 1 2017/18 Performance Report</p>	

	<p>AL summarised the key points from the Quarter 1 Performance Report. It was noted that Concerns and Section 42 Enquiries have increased when compared to the same quarter last year. However, this is viewed as a positive trend as it shows an increased awareness of safeguarding.</p> <p>Work has started to capture repeat occurrences of abuse, which is likely to be linked primarily to domestic abuse, but may find other trends appearing such as financial abuse.</p> <p>Reporting has increased from hospital and health settings. It was acknowledged that Stockton has a major hospital, as does Middlesbrough, which also includes a mental health hospital.</p>
--	--

Action Points	Action Owner	Deadline
1. AL to liaise with PN in relation to future performance reports	AL	18/10/17

Agenda Item 7	Annual Report (Draft)	Presenter: Chair
Discussion	<p>AB reminded members that the Annual Report is a public document and should reflect the work of the Board and its partners over the past 12 months. AB requested that members read through the report and provide commentary and feedback to the Business Unit by Friday 29 September.</p> <p>The final draft will be presented to the Board on 18 October.</p>	

Action Points	Action Owner	Deadline
1. Members to provide commentary and feedback on the annual report	All	29/09/17

Agenda Item 8	Transforming Care Update	Presenter: Chris Brown
Discussion	<p>Transforming Care is a national plan to develop community services and close inpatient facilities for people with a learning disability and/or autism who display behaviour that challenges, including those with a mental health condition. The plan was agreed by three organisations; NHS England, Local Government Association (LGA) and Association of Directors of Adult Social Services (ADASS). The commissioning of high quality community services should be in place by March 2019. Cumbria and the North East are not currently meeting the expectations outlined in their plan.</p> <p>Chris Brown (CB) explained that a national executive strategic group was set up in May 2017, which sits above the Transformation Board. The strategic group is led by NHS England and has representation from the national and regional teams with input from key providers and Local Authorities.</p> <p>South Tees are considered to be a 'hot spot' and figures in relation to inpatient beds may seem high, however it was acknowledged that a number of patients from other LA areas move to Roseberry Park in Middlesbrough and register with local GPs.</p> <p>CB informed that Ann Workman (AW), SBC Director of Adults and Health is leading on some collaborative work with the Director of Commissioning for Durham CCG and CQC. The focus is to drive an enhanced community structure of support for people discharged from hospital. One of the challenges is to ensure that people do not 'rebound' back into hospital and making sure that the right quality care services are available to suit the local population.</p> <p>CB indicated that funding has been made available and this will be match funded by the CCG. The intention is for LAs to receive a proportion of this funding in order to implement the enhanced commissioning model which needs to be set up by 1 April 2018.</p>	

	<p>LA members reiterated that in order to support people effectively into community settings there needs to be appropriate planning and funding. Detailed information sharing is crucial. The placement needs to suit the needs of the individual and not be rushed because of timescales.</p> <p>DT enquired about the impact on other services such as the Fire Brigade or Cleveland Police in relation to community safety. Elizabeth Moody (EM) clarified that those individuals being discharged will have a bespoke care package within an appropriate setting within the community.</p> <p>Mike Sharman (MS) enquired if there has been any cost analysis on the funding allocated and whether the money will be reoccurring. CB advised that currently it is non-recurring however; discussions will need to be held to determine the long term plan. CB informed that there is a financial work stream in which LAs are represented. AB enquired if there is a Tees representative. CB will send a copy of membership to the Business Unit for clarification.</p> <p>JH raised a specific example in Hartlepool where the transforming care programme has had a direct impact on the wider community. JG reiterated that the funding will help with market development – not only for more providers but to set up resilient and high quality providers.</p>	
Action Points	Action Owner	Deadline
1. CB to send membership list of financial work stream to Business Unit	CB	18/10/17
2. AW to provide an update on transforming care at the next meeting	AW	18/10/17

Agenda Item 9	Trading Standards (TS)	Presenter: Trading Standards
Discussion	<p>AB advised that Trading Standards representatives have been invited to this meeting to provide a local update on scams and financial abuse. AB requested that a Tees representative is identified to either sit on the Board or an appropriate Sub-Group, such as CE (or to attend both meetings) - this does not necessarily have to be the same person. The Tees representative would need to feedback Board information to all TS leads and equally highlight information up to the Board.</p> <p>There are also a number of other forums in which TS may wish to become involved with or feed into. Some examples were as follows; Stockton Infinity Project, Financial Inclusion Partnership and Stockton Welfare Advice Service.</p> <p>DT also proposed a meeting between the Cleveland Fire Brigade and Trading Standards to develop a referral pathway.</p> <p>National Scam Document This document was circulated for information.</p> <p>Call Blockers Living with Dementia Each LA has a number of devices which can be fitted free of charge in people's homes (who have dementia). This device blocks telephone cold callers and decreases the risk of being exploited financially. To request a device Trading Standards should be contacted.</p> <p>Stockton-on-Tees Borough Council (SBC) Tanvir Hussain (TH) would like to improve links internally with SBC's safeguarding team. TS highlighted the financial abuse figures within the performance report and indicated that some of these people could have additional support through the</p>	

Trading Standards (TS) team. TH informed that quite often victims of scams feel ashamed, embarrassed or worried that their family members will find out. The victim may also be anxious that disclosing the abuse will take away their own independence or that they will no longer have a choice on how to spend their own money.

Redcar & Cleveland Borough Council (RCBC)
 RCBC have introduced a scheme to stop cold callers at people's homes. This consists of an information pack and a sticker which can be displayed in a window or entrance way. RCBC conducted a survey of those who received the pack and there was a 90% reduction in cold callers coming to their home.

Middlesbrough Borough Council (MBC)
 Jim McCluskey (JMc) commented that it can be a challenge to work with people who have the capacity to 'make a bad decision'. Quite often people get into a cycle where if it continues they can lose significant amounts of money. It is about intervening early to offer support and break the cycle.

Hartlepool Borough Council (HBC)
 HBC Trading Standards are working with social services to carry out joint visits and TS are training the reablement team on spotting signs of financial abuse/scams. HBC are also doing some work around the North East Banking Protocol which is about 'phishing' scams. The TS team attends various community groups to raise awareness.

HS proposed to liaise with the District Nursing team as they visit people's homes and may be able see signs of this type of abuse. HS will also speak with Barbara Potter from CCG to raise awareness amongst GPs.

There is evidence to suggest that once a person becomes a victim of financial abuse their health can deteriorate rapidly.

Action Points	Action Owner	Deadline
1. Links to be established internally between LA safeguarding teams and trading standards	LA Reps. / TS Reps.	13/12/17
2. Tees TS representative to be confirmed and to establish which group(s) they will attend	TS Reps.	18/10/17
3. Circulate future TSAB and CE dates to TS representatives	GMc	18/10/17
4. TS to consider how links can be made with other forums including the voluntary sector	TS Reps. / SR	13/12/17
5. Meeting to be held between CFB and TS to discuss a referral pathway	DT / TS Reps.	13/12/17
6. HS to liaise with District Nursing Team	HS	13/12/17
7. HS to liaise with Barbara Potter in respect of GPs	HS	13/12/17

Agenda Item 10	Single Agency Safeguarding Strategies	Presenter: All
Discussion	A copy of Redcar & Cleveland Borough Council's (RCBC) safeguarding strategy model was circulated for information. Members can use this as a template to develop their own strategy which links to the TSAB Strategic Plan.	

Agenda Item 11	QSG Safeguarding Issues (Standing Item)	Presenter: Jean Golightly
Discussion	There was nothing to discuss under this item.	

Agenda Item 12	Any Other Business	Presenter: All
Discussion	Risk Register Workshop AB reminded members that the next Board meeting starts at 1pm to accommodate for the Risk Register workshop.	

Egress System

The Business Unit have purchased a licence for Egress, which is a secure way to access and share information. The system will be used mainly for SARs and Quality Assurance Framework (QAF) submissions. The Business Unit will send an email to relevant members to inform them how to register and how the system works.

National Safeguarding Group

LH highlighted that Mike Briggs, Co-Chair of the National Safeguarding Network, is visiting the next regional safeguarding meeting. The main focus will be on how to embed MSP. LH will update at the next Board meeting.

Appreciative Reviews

CQC are undertaking an appreciative review in HBC. The focus of the review is around older people and the interface between health and social care, how to support people in their own homes and reviewing hospital discharges. Jill Harrison (JH) advised that this is a 14 week process and the team will be on site for a week during October. HBC will receive a report; however, this will not include a rating.

PVP Unit

SR recently visited the PVP Unit and encouraged other members to do the same. The visit has helped to improve links between Cleveland Police and the voluntary sector.

Procedures for No Recourse to Public Funds (NRPF)

Victoria Wilson (VW) enquired if any LAs had a procedure that they are willing to share as RCBC are doing some work around this. LH advised that SBC have a protocol which is not in relation to safeguarding, but can be shared.

Action Points	Action Owner	Deadline
1. LH to provide feedback from Mike Briggs' visit	LH	18/10/17
2. JH to provide an update on HBC's appreciative review	JH	13/12/17
3. LH to send protocol for NRPF to VW	LH	08/09/17

Next Meeting Date: **Wednesday 18 October 2017**

Time: **1pm – 4.30pm**

Venue: **Stockton Sixth Form College**

Appendix 1

The table below reflects named members of the TSAB, although deputies have been shaded.
The table does not include attendance at the Board's Development Day on 29/03/17.

Company	03/03/2017	26/04/2017	28/06/2017	06/09/2017	4
CCG Board Member (Hartlepool & Stockton CCG and South Tees CCG)	1	1	1	1	100%
Cleveland Fire Brigade Board Member	1	1	0	1	75%
Cleveland Police Board Member	1	1	0	1	75%
CQC Board Member (committed to attend 2 meetings per year)	0	2	1	0	50%
Durham Tees Valley Community Rehabilitation Company	0	0	1	0	25%
HBC Board Member	0	1	1	1	75%
HBC Assistant Director	1	1	1	0	75%
HBC Lead Member	0	0	1	1	50%
Healthwatch Hartlepool	0	0	0	1	25%
Healthwatch Tees (committed to attend 2 meetings per year)	1	0	1	0	50%
HMP Holme House Prison	0	0	1	1	50%
Housing (Member since September 2017)	0	0	0	1	25%
MBC Board Member	1	1	1	1	100%
MBC Assistant Director (N/A)	0	0	0	0	0%
MBC Lead Member	0	0	0	0	0%
National Probation Service Cleveland	1	1	1	0	75%
North East Ambulance Service (attend for specific agenda items only)	0	0	0	0	0%
North Tees & Hartlepool NHS Foundation Trust	0	1	1	1	75%
Public Health (Member since September 2017)	0	0	0	1	25%
RCBC Board Member	1	1	1	2	100%
RCBC Assistant Director (N/A)	0	0	0	0	0%
RCBC Lead Member	0	0	0	0	0%
SBC Board Member	0	0	0	0	0%
SBC Assistant Director	1	1	1	1	100%
SBC Lead Member	1	0	0	1	50%
South Tees Hospitals NHS Foundation Trust	1	1	1	1	100%
Teesside University	0	0	0	0	0%
Tees Esk & Wear Valleys NHS Foundation Trust	1	1	1	1	100%
Trading Standards (Member since September 2017)	0	0	0	4	25%
TSAB Independent Chair	1	1	1	1	100%
TSAB Business Unit	4	3	3	3	100%
Voluntary Sector (Catalyst)	1	0	0	1	50%

